



Blaydon Harrier and Athletics Club

Privacy Notice

Blaydon Harrier and Athletics Club (the Club) is committed to protecting and respecting your privacy. For the purposes of the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018, the Club is the Data Controller for the personal data you provide in connection with your membership or involvement with the Club.

We are responsible for ensuring that your personal data is processed fairly, lawfully, securely and transparently.

1. What personal data we hold

You may provide personal data to the Club when you:

- apply for or renew membership;
- participate in training, competitions or events;
- communicate with us by email, phone, online forms or social media; or
- take part in a trial session or join a waiting list.

The personal data we may hold includes:

- name;
- date of birth;
- postal address;
- email address;
- telephone number;
- gender;
- England Athletics affiliated club details; and
- membership and competition records ("Athletics Data").

We may also hold special category personal data, such as relevant health or medical information, where this is necessary to ensure your welfare and safety during Club activities.

2. Why we need your personal data and our lawful basis

We process your personal data in order to administer your membership and deliver Club activities safely and effectively.

2.1. Lawful Bases for Processing

- **Contract:** processing is necessary to fulfil the Club's obligations to you as a member.
- **Consent:** used where required, including for special category health data and for non-members.

- **Legal obligation:** where we are required to comply with governing body or safeguarding requirements.
- **Legitimate interests:** for the effective administration and management of the Club.

3. How we use your data

3.1. Training and competition

- Sharing personal data with Club coaches, officials and team managers;
- Entering members into leagues, fixtures and competitions;
- Sharing required data with leagues, county associations (and county schools' associations) and competition organisers.

3.2. Membership and Club management

- Processing membership applications, renewals and payments;
- Communicating with members about training, competitions, meetings and social events;
- Publishing race and competition results, where appropriate.

3.3. Funding and reporting

- Sharing anonymised data with funding partners, such as local authorities;
- Analysing anonymised data to monitor participation and Club trends;
- Issuing occasional surveys to improve the member experience.

3.4. Marketing and communications

- Sending information about Club kit;
- Sharing promotional or informational content relevant to Club activities.

Special category health data is processed only to support the safe running of training sessions and events and is shared strictly on a need-to-know basis. Explicit consent is obtained at the point of collection.

4. Data relating to non-members

The Club may collect limited personal data from non-members, for example where an individual:

- completes an enquiry form;
- attends a trial session; or
- joins a waiting list.

This data is processed on the basis of consent and will be retained for a maximum of four years from the date of submission, after which it will be securely deleted.

5. Who we share your data with

5.1. England Athletics Limited

All Club members are required to be affiliated to England Athletics Limited. We share relevant Athletics Data to enable access to the MyAthletics portal. You can manage your personal data and privacy preferences directly through that portal.

For further information, contact: dataprotection@englandathletics.org

5.2. Spond team app

The Club uses the Spond app and website for communication and scheduling. Spond AS acts as a separate data controller and has its own Privacy Policy. The Club does not accept responsibility for Spond's data processing practices.

For further information, contact: privacy@spond.com

5.3. Other disclosures

The Club does not sell or share personal data with third parties for commercial purposes. We do not routinely transfer personal data outside the UK. Where data is transferred internationally, appropriate safeguards are in place.

6. Social media

The Club operates social media pages, including Facebook and Instagram. Participation in these platforms is optional. Each platform operates under its own privacy policy, and members should review these before submitting personal data.

7. How long we keep your data

- Personal data is held for as long as you remain an active member.
- Membership data is reviewed and refreshed annually via the MyAthletics portal.
- Data relating to inactive memberships is retained for four years after inactivity, in line with England Athletics' retention guidance, and then securely destroyed.

Data is not retained for longer than necessary and is not processed for purposes beyond those stated in this Notice.

8. Your rights

Under UK GDPR, you have the right to:

- access your personal data;
- request correction of inaccurate or incomplete data;
- request erasure of your personal data (where applicable);
- restrict or object to certain processing activities, including direct marketing;
- request data portability; and
- lodge a complaint with the Information Commissioner's Office (ICO).

Providing personal data is voluntary. However, failure to provide essential data may prevent the Club from administering your membership or participation safely.

9. Contact and queries

If you have any questions or concerns about this Privacy Notice or how your personal data is handled, please contact the Club Secretary.

You also have the right to complain directly to the Information Commissioner's Office if you believe your data has been processed unlawfully.

10. Review

This Privacy Notice will be reviewed periodically to ensure it remains accurate, relevant and compliant with applicable data protection legislation and governing body requirements.